



MEMO

Date:

To: TEAM Captains

From: Jessika Bergeron, Debby Guthrie and Alta Price
The Foundation for OKCPS, TEAM@okckids.com

Re: **2018 TEAM Campaign Materials**

We are excited for your participation in the 2018 TEAM campaign!

The Foundation for Oklahoma City Public Schools is proud that you will join us. As you know, this is the only campaign where 100% of funds raised support only the students and teachers of OKC Public Schools.

Every dollar raised through the TEAM campaign goes DIRECTLY to the teachers and students of OKCPS through the Foundation's partnership with DonorsChoose.org. Since the partnership launched in mid-November 2014, more than eighteen hundred OKCPS projects have been funded. The Foundation provides KICKSTART dollars to fund the maximum number of projects.

Here's how to get started:

1. Your TEAM packet contains (a) four **TEAM posters**, (b) one **TEAM Campaign Tips sheet**, (c) one **set of Valentine Cards**, (d) four **manila weekly envelopes**, and (e) one **Frequently Asked Questions sheet**.
2. The label of your TEAM packet contains a staff headcount for your site. Please make sure the headcount is correct.
3. Check your packets to make sure you have enough of the following materials for **every employee** at your site:

Pledge Envelopes

4. The packet also contains the following incentives to be distributed to winners of your TEAM drawings or contest weekly:
 - o **Feb. 1-9th- 1 \$15 Sonic gift card**
 - o **Feb. 12-16th- 1 Riversport Day Pass**
 - o **Feb. 19th-23rd- 1 \$100 Huntington Jewelers gift card**

Please don't hesitate to contact us if you have any questions or need support or more materials. We can be reached at 405-604-5977 or TEAM@okckids.com. We appreciate your help in this effort where every donated dollar benefits you and your students.

If you have over \$100.00 in cash, please contact Jessika Bergeron, Debby Guthrie or Alta Price or TEAM@okckids.com for specific instructions. Please do not put loose change in the pledge cards or weekly envelopes.